



# Louisiana Public Service Commission

POST OFFICE BOX 91154  
BATON ROUGE, LOUISIANA 70821-9154  
<http://lpsc.louisiana.gov>

Phone: (225) 342-4439

## PROCEDURE AND RELATED INFORMATION FOR MAKING APPLICATION TO THE LOUISIANA PUBLIC SERVICE COMMISSION FOR

### A SIMPLE NAME CHANGE AND/OR STOCK TRANSFER OF A CERTIFICATE AND/OR PERMIT

#### APPLICATION PROCESS & FILINGS REQUIRED PRIOR TO NAME CHANGE OR STOCK TRANSFER

Every applicant must complete the following application and all blanks must be completed even if the information requested is not applicable to the requested action. Failure to have this application properly executed before a notary will result in the application being returned to the submitting party. If the responses require more space, attach separate pages as necessary.

- The original NOTARIZED application must be submitted along with:
  - Application filing fee. . . . . \$150.00                      **NON-REFUNDABLE**
  - Must attach copies of the last 4 quarters of Quarterly Inspection & Supervision Reports*** filed with the Louisiana Department of Revenue along with ***proof of payments*** pursuant to General Order dated 11/22/11
  - Where corporate resolutions or other documentation is called for, attach same to this application.

Once the completed application has been received by the Commission, it will be docketed with the Records & Recording Division and go through the docketing process as follows:

- Application will be published in the next Official Bulletin for Fifteen (15) days
- After the publication period has elapsed and no opposition has been received a compliance letter will be sent requesting further documentation if needed as follows:
  - Name Changes will require
    - Insurance Filings in the new name
    - A tariff in the new name for carriers of passenger, household goods, saltwater & waste
    - Current vehicle and driver registration if required
  - Stock Transfers may be required to verify
    - Current Insurance Filings
    - Current vehicle and driver registration (if required )

These filings so required must be made within thirty (30) days from the date of the compliance letter. Upon completion of these requirements, the amended certificate/permit or approval letter will be issued and forwarded to the applicant.



3. The certificate / permit is not pledged or other wise encumbered except as described below: (Give the names and addresses of those in whose favor the authority is encumbered.)

4. The Louisiana Department of Revenue and taxation does not hold a levy against this authority, except as described below. (If so, provide a copy of Notice of Levy) There any no other levies against the authority except as described below. (List names and addresses of parties holding the levies and the nature of same and amount(s) claimed under each levy and attach copy of same.) **Furthermore the company holding this authority is current with inspection and supervision reports and payments with the Louisiana Department of Revenue (LDR) and copies of the last 4 quarters of Quarterly Inspection & Supervision Reports filed with the LDR along with proof of payments are attached to this application.**

5. The certificate/permit is not involved in any bankruptcy proceeding except as described below: (attach copy of Notice of Bankruptcy and include the name(s) of counsel for the party with an interest in the certificate/permit).

**VERIFICATION:**

STATE OF \_\_\_\_\_ PARISH/COUNTY OF \_\_\_\_\_

BEFORE ME, the undersigned authority, \_\_\_\_\_ (Applicant) who represents \_\_\_\_\_ (Business Entity) personally came and appeared, who, after being duly sworn, did depose and say that he/she is the APPLICANT in the above application; that he/she represents that the foregoing responses are good, true, and accurate. Applicant acknowledges that should any response be shown to have been either a negligent or intentional misrepresentation of the facts, action taken by the Louisiana Public Service Commission in reliance of the responses contained herein may be declared void ab initio and revocable upon complaint by any interested party or by ex parte motion of the Louisiana Public Service Commission.

Applicant's signature reflects an understanding of the consequences attributable to misstatements or misrepresentations of fact. \_\_\_\_\_

SIGNATURE OF APPLICANT

**SWORN TO AND SUBSCRIBED**, Before Me, Notary, on this \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_.  
(Day) (Month) (Year)

\_\_\_\_\_  
SIGNATURE OF NOTARY PUBLIC  
(including Notary Seal & Number)

**LPSC OFFICE USE ONLY**

Docket# \_\_\_\_\_ Published in Official Bulletin for 15 days on \_\_\_\_\_

Application Accepted by: \_\_\_\_\_

Date